

## **Cherwell District Council**

### **Executive**

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 1 July 2019 at 4.00 pm

Present: Councillor Barry Wood (Chairman), Leader of the Council  
Councillor G A Reynolds (Vice-Chairman), Deputy Leader of the Council

Councillor Colin Clarke, Lead Member for Planning  
Councillor John Donaldson, Lead Member for Housing  
Councillor Tony Ilott, Lead Member for Financial Management and Governance  
Councillor Andrew McHugh, Lead Member for Health and Wellbeing  
Councillor Richard Mould, Lead Member for Performance  
Councillor Lynn Pratt, Lead Member for Economy, Regeneration and Property

Also Present: Councillor Sean Woodcock, Leader of the Labour Group

Apologies for absence: Councillor Ian Corkin, Lead Member for Customers and Transformation  
Councillor Dan Sames, Lead Member for Clean and Green

Officers: Graeme Kane, Chief Operating Officer (Assistant Chief Executive)  
Adele Taylor, Executive Director: Finance (Interim) & Section 151 Officer  
Claire Taylor, Director: Customers and Service Development  
Gillian Douglas, Assistant Director: Housing  
Nicola Riley, Assistant Director: Wellbeing  
Hedd Vaughan Evans, Assistant Director Performance and Transformation  
Natasha Clark, Governance and Elections Manager

#### **15 Declarations of Interest**

There were no declarations of interest.

#### **16 Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

17 **Minutes**

The minutes of the meeting held on 3 June 2019 were agreed as a correct record and signed by the Chairman.

18 **Chairman's Announcements**

There were no Chairman's announcements, however the Chairman invited John Bridgeman and Jill Edge from the Sunshine Centre to address the meeting regarding the work of the centre and future projects.

On behalf of Executive, the Chairman thanked and commended John Bridgeman and Jill Edge for their hard work at the Sunshine Centre, which provided a valuable resource and support to residents.

19 **Joint Housing and Homelessness Strategy for Vulnerable Young People and Families in Oxfordshire**

The Assistant Director, Housing and Social Care Commissioning submitted a report to present the Joint Housing and Homelessness Strategy for Vulnerable Young People and Families in Oxfordshire and adopt the Strategy.

**Resolved**

- (1) That the Housing and Homelessness Strategy for Vulnerable Young People and Families (annex to the Minutes as set out in the Minute Book) be adopted.

**Reasons**

The Strategy is based on a comprehensive and countywide needs analysis which highlighted a range of gaps in current services. It is vital that the County and District Housing Authorities work jointly to address these.

The other 4 housing authorities are also taking the Strategy through their democratic processes for adoption. The County Council is the lead authority for this Strategy and the Cabinet will adopt the Strategy at its meeting on 18 June 2019.

**Alternative options**

Option 1: Not to have a strategy. This has been rejected on the basis that partnership working with a shared vision and objectives is necessary in order to meet the needs of vulnerable young people and families and to inform service development and commissioning plans.

## **Cherwell District Council's Contribution to the Oxfordshire Adult Homeless Pathway**

The Assistant Director, Housing and Social Care Commissioning submitted a report to set out proposals for continuing to deliver the Oxfordshire Adult Homeless Pathway which was a partnership between the District Councils, the County Council and Oxfordshire Clinical Commissioning Group and provided housing related support services and accommodation for single homeless people. The report sought agreement to Cherwell District Council's funding contribution from 1 April 2020 to 31 March 2022.

### **Resolved**

- (1) That Cherwell District Council's continuing contribution to the Oxfordshire Adult Homeless Pathway for a further 2 years at a level of £83,930 per annum in 2020/21 and 2021/22 be agreed.

### **Reasons**

The Housing Related Support Joint Management Group is now working to formalise its plans and requires agreement from all district/city councils that they are supportive of continuing the partnership and will increase their annual contributions from April 2020.

This new proposal ensures CDC continues to have access to supported accommodation for rough sleepers and remains within the countywide partnership for 2 further years.

Looking to the future there will be work done by the JMG to re-commission services beyond 2022 to ensure integrated and countywide provision, without the need for districts to commission separate provision to supplement what is available through the joint commissioning arrangements.

### **Alternative options**

Option 1: Not to be part of the Housing Related Support Joint Management Group from April 2020 and stop making financial contributions to the pooled Budget – this option would result in Cherwell losing access to 24 units of supported accommodation. Cherwell would need to procure and identify new accommodation independently and would likely result in increased costs to the council

Option 2: To continue to be part of the Housing Related Support Joint Management Group but to maintain its existing funding contribution – this option would ensure that some supported accommodation continues to be available but would result in a reduction in the number of beds available to support single homeless people from Cherwell.

## **New Corporate Health, Safety & Wellbeing Policy**

The Executive Director of Finance (Interim) submitted a report for Executive to consider a new Corporate Health, Safety and Wellbeing Policy for Cherwell

District Council (CDC) following the split between South Northamptonshire Council (SNC) and CDC.

The policy identified the responsibilities of Elected Members, Chief Executive, Directors, Assistant Directors, Managers and Employees in the management of Occupational Health, Safety and Wellbeing risks throughout the organisation.

### **Resolved**

- (1) That the new Corporate Health, Safety & Wellbeing Policy (annex to the Minutes as set out in the Minute Book), which includes using the Health and Safety Executive's (HSE) "Managing for Health and Safety" HSG65 framework for the management and control of health and safety risks going forward be adopted
- (2) That, further to resolution (1), it be noted that a plan would be developed by the Corporate Health and Safety Team for its communication to all employees and key stakeholders.

### **Reasons**

It is recommended that the policy be ratified by the Executive to ensure that CDC meets its legal obligations under the Management of Health and Safety at Work Regulations.

### **Alternative options**

Members are asked to note the new policy. There are no alternative options

## **22 Monthly Performance, Finance and Risk Monitoring Report - May 2019**

The Executive Director: Finance (Interim) and Assistant Director: Performance and Transformation submitted a report which summarised the Council's Performance, Risk and Finance monitoring position as at the end of each month.

### **Resolved**

- (1) That the monthly Performance, Risk and Finance Monitoring Report be noted.

### **Reasons**

The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.

This report provides an update on progress made so far in 2019-20 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.

### **Alternative options**

Option 1: This report illustrates the Council's performance against the 2019-20 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.

23 **Urgent Business**

There were no items of urgent business.

The meeting ended at 4.42 pm

Chairman:

Date: